

# BIG SUN SOCCER REFEREE ASSOCIATION

## BY-LAWS

### Article I – The Association

The association will be know as the Big Sun Soccer Referee Association.

### Article II – Purpose

- Section 1. To promote Fair Play in the games serviced by the members of this association.
- Section 2. To follow all standards, guidelines, regulations and doctrine of the Florida High School Athletic Association.
- Section 3. The BSSRA is a not-for profit organization.

### Article III – Membership

- Section 1. Any person of at least 16 years of age shall be eligible for membership in the Association. Any person, who has met current standards for officials' certification with the Florida High School Athletic Association, hence to be known as the FHSAA, shall be classed as an Active member for that year. Any person who has not met current standards for officials' certification with the FHSAA shall be classified as an Associate member. Only Active members may be offered officiating assignments through this Association.
- Section 2. All members of the Association are independent contractors in their officiating capacities and not employees of the Association, or any officer or assignor(s) of games of the Association, or any other person or entity for which the members work as officials and as such no deduction of any taxes will be taken out of any payment to them. All members of the Association recognize this status and understand that both the Association, nor its officers or assignor(s) of games are employers and, therefore, the members may not be able to collect worker's compensation from the Association of any other person
- Section 3. BSSRA membership shall be opened to any person desiring to referee High School soccer. The Recommendation Committee shall review the ability of applicants and shall recommend certification and classification for BSSRA referee members. The applicant shall be placed on the membership roster and the classification list for High School assignment considerations.
- Section 4. DUES  
Members shall pay an annual fee of \$30.00 before the start of the High School season if they desire to officiate in High School or Middle School

matches. All monies collected shall be used only to further the purpose and objectives of **BSSRA**.

#### Article IV – Meetings

##### Section 1.

A meeting shall be held in January of each year for the purpose of recommending new officers. These positions will be voted on in the February meeting. Additionally, instructional training meetings, consistent with the requirements of FHSAA shall be completed at the end of each general meeting as required.

##### Section 2.

Voting on matters of business affairs considered in any meeting shall be by simple majority, a quorum being present with each member having one vote. Roberts Rules of Order shall govern the procedural conduct of all meetings in so far as they shall not conflict with provisions of the By-Laws.

##### Section 3.

Minutes of all BSSRA Board meetings shall be kept by the Secretary and shall be available at the next meeting or online at [bigunsra.com](http://bigunsra.com). Minutes of BSSRA Board meetings shall be available to individual membership upon request. The Secretary shall keep a copy of the minutes for a period of twenty-four months.

##### Section 4.

A quorum at a Meeting shall be 30% of the membership of BSSRA. A quorum at the February meeting shall be ONE MORE than half of its members in attendance.

#### Article V - ASSOCIATION OFFICERS

##### Section 1.

The elected officers of the Association shall be:

- (A) President
- (B) Vice President
- (C) Secretary
- (D) Treasurer
- (E) Booking Agent

##### Section 2.

No elected officer may hold more than one elected position within the association.

##### Section 3.

The annual election of the officers shall be conducted at the **February meeting of the general membership**. Approved appointments shall be announced to the membership at the next announced meeting. All Association members are eligible to be candidates for election to any officer position except President. For the President position, a member must have completed one year of service on the Board as either an elected or appointed member.

- Section 4. Each elected position is for a duration of 2-4 years. At the end of the normal duration the position must be opened for general election. At any time officers may step down opening the position to any eligible member. This position may be appointed by the president or a general vote of majority.

#### Article VI – Duties of the Elected Officers

- Section 1. The President shall preside at all meetings and shall direct discussion at such meetings. The President shall have the deciding vote whenever there is a tie vote on any question or motion but shall not vote at any other time except at election of officers. The President shall have the power to act for the welfare of this Association on all administrative matters not reserved or delegated to other officers or committees. The President shall be ex-officio member of all committees. The President shall appoint all committees deemed necessary to assist in the execution of the presidential duties and to promote the purpose of this Association.
- Section 2. The Vice-President shall have the same powers and duties as the President, to be exercised only in the absence of the President. The Vice-President also shall be the chairman of the ethics/grievance committee unless a special chairman is appointed by the President.
- Section 3. The Secretary shall act with the authorities of the President and Vice-President in the absence of both the President and Vice-President. The Secretary shall keep an accurate written account of all meetings, noting the names of those making and seconding motions, whether motion be passed or defeated. The Secretary shall handle all correspondence received and mailed.
- Section 4. The Treasurer shall be responsible for the collection of all membership fees and other moneys and properties due and owing this Association and in this connection, shall keep an itemized account of all income and disbursements, presenting the same for the approval of the membership at each regular meeting. Provide an annual treasurer's report to be presented in writing at the first meeting of calendar year. Be entitled with the approval of the President to dispense funds and sign checks with a limit of five hundred (\$500.00) dollars per check. Checks in excess of \$500.00 will require co-signature of the Treasurer and President.

#### Article VII – AMENDMENTS

Amendments to this Constitution and By-Laws can be made by a TWO-THIRDS vote of the members present at any regular announced membership meeting. Proposed amendments shall be presented in writing to the members present at the meeting.

#### Article VIII - BSSRA ASSIGNOR

- Section 1. The Local Assignor who shall be a member in good standing elected by the Membership

- Section 2. The designated assignor shall meet the following minimum requirements:
- a. High School officiating soccer experience
  - b. In-depth knowledge of FHSAA rules and, in general, for High School Soccer
  - c. Familiar with High School training and annual re-certification requirements
  - d. Shall have a high degree of demonstrated administrative professional skills
- Section 3. Annual Assignor duties will commence on July 1 of upcoming season through March following the completed season.
- Section 4. The Assignor shall maintain a qualifications record of each member affiliated with BSSRA and under delegated authority from the BSSRA organization to assign appropriately qualified certified members to all scheduled high school games in the area.

#### Article IX - ASSIGNOR GUIDELINES

- Section 1. The BSSRA assignor shall assign ONLY FHSAA CERTIFIED OFFICIALS to all games.
- Section 2. The officials shall be assigned to the games based upon the FHSAA Rankings and test scores. The Rankings shall be reviewed annually by the Board.
- Section 3. Assignments are not to be based on personal opinions or years of service.
- Section 4. Members shall officiate regular High School soccer season games with only BSSRA members unless approved by the Board due to a secondary affiliation. Post-season assignments are at the discretion of the FHSAA and we are under their jurisdiction.
- Section 5. No member shall work any games for less or more than the agreed fees of the Association.
- Section 6. A minimum of (2) two officials shall be assigned to all varsity games.
- Section 7. Members must only work high school soccer games assigned through our approved Association assignor. Members that have reciprocal agreements or belong to other high school organizations must declare those memberships. Working any high school soccer games not assigned by our assignors must have prior approval.
- Section 8. If the BSSRA is your Primary association you are required to accept games from them before accepting any games from secondary associations.

#### Article X – Payment for Officials

- Section 1. Payment will be based on guidelines set by the FHSAA for games officiated.
- Section 2. Mileage will be paid from the funds received from the schools. At present time the following scale will be used.

Within County:

- a) \$12.50 each

Out of County:

- a) \$15.00 each

Section 3. Amendments to amount of payment may be made at the General meeting held in February and must be approved by a majority vote.

Section 4. Payments will be made to officials at regular intervals of two (2) weeks on or about the 15<sup>th</sup> and 30<sup>th</sup>. Officials that choose to be paid in a single payment may arrange this with the Treasurer.

#### Article XI – Committees

All committees will be based on the FHSAA administrative manual. Positions will be filled by Presidential appointment.

Approved and voted on November 9, 2008